

Union Colony School Board Meeting Minutes
July 8, 2023

Members In Attendance:

Heather Bunyan, President
Veronica Armendariz, Vice President
Ashleigh Jacks, Secretary
Betzy Valdez, Member
Jeremy Herndon, Member
Rebecca Thompson, Member

Administration in Attendance:

Jemiah Fowler, UCS Executive Director

Members Absent:

Ron Lamb, Member

The board meeting was held at Union Colony Preparatory School on July 8, 2023. Meeting was called to order at 9:00 am by Heather Bunyan.

Pledge of Allegiance

School/Student Highlights

There were no student highlights provided as this will resume in September

Approval of the Agenda

Agenda was approved as provided with one correction to the date

Public Comments

There was no public comment.

Action Items

- Consent agenda was approved with corrections. Motion by Jeremy Herndon, Second by Betzy Valdez. Motion passed, unanimously.
 - Approval of minutes from June 10, 2023 Board Meeting

Discussion Items

- Board Member Oath: With the passing of the School Finance act on May 15, 2023, all board members are now considered Public Officials and will need to take an oath. The remaining board members that did not take the oath last month did so this month.
- Board Member Code of Conduct: The board members had a lengthy discussion regarding our code of conduct and what it means to be a member of the board of directors for Union Colony Schools.
- Board Member Do's and Don'ts: The board members spoke about what is expected of us and what we need to make sure we are aware of the do's and don'ts within our responsibilities as board members and public officials. We spoke about the Open meeting requirements in conjunction with the Sunshine Law and the Colorado Open meeting laws.

We also discussed what constitutes a meeting, notification requirements of meetings and how this pertains to social gatherings. We also discussed the requirements of minutes and electric recordings in addition to what is an executive session.

- Separation/Segregation of Duties:
 - Roles and Responsibilities: Jemiah Fowler discussed the importance of separation/segregation of duties based on the recent G&G audit for the Executive Director and Faculty Council. There was discussion on the presented ideas of duties and how we as a board will need to ensure that we designated specific duties and who is responsible for the specific areas as it relates to those positions. This will help in making sure that the individuals in these positions are very clear what their responsibilities and roles are and they are held accountable. There was also discussion regarding the Governance committees work that were represented for both the Executive Director and Faculty Council roles and responsibilities.

Reports

- Board:
 - Modules will resume in August
- Administration/Principals:
 - These reports will resume in August
- Departments:
 - These report will resume in August
- Director
 - Jemiah Fowler reported that there are now air purifiers in each class room. These were provided by the Colorado Department of Health and Environment at no charge. He also discussed that the staff will report on August 2 and 3 and they will go through a K-12 training regarding Capturing Kids Heart. This program is meant to provide training for teachers on how to speak to kids at appropriate grade levels. He did indicate that at the elementary level this was already in place, but will now be available school wide. Jemiah Fowler also discussed that there are several billboards around town that will run in July and August advertising our schools. There are also several new shade areas at the Preparatory School and that the Elementary school is getting their new electronic messaging center in a few weeks.

Communications to the Board

- There was not any provided.

Adjournment

- Meeting was adjourned at 10:13 am.